

# How do I add another minecraft user to access my server?

So you want to add a sub-user to access your console or allow a user to access your server files. This is a severe warning from us. If you **know** the developer or the user your trying to add is a **close** friend, it is **safe** to add them. **However**, if the user you're trying to add is **unknown**, a **known scammer**, or an **untrusted** user from the internet, **do not add them** at any cost. If you do add any users from the internet. Aquatis is **not responsible** for any **damage caused** to your server.

Please select the option below that applies to you. Please send this to the sub-user so their account can be created.

## Server Owner

### Step 1

**Refer** your friend to this article and have them scroll down to the user section.

Wait for the other user to create an account, once completed, ask for the username that they used to create the account for the next step.

### Step 2

**Navigate** to the [Multicraft](#) panel.

### Step 3

**Login** to the panel with your credentials.



Home

Support

Login

[Register here](#) if you don't have an account yet.

**Name \***



**Password \***



Stay logged in

Allow IP changes

[Forgot password?](#)

Login

## Step 4

**Select** the server you want to grant the user permissions for.



DAL TX Test Server | AquatisHost

0 / 12 Players (Chat)

## Step 5

**Select** "Advanced > Users", on the left-hand side.

Image not found or type unknown



## Step 6

**Type** in the username of the user you want to add, and their username will appear right under.

image not found or type unknown



## Step 7

For the FTP Access/FTP Username, the details are below. **Set** it to any option you prefer.

No Access	The desired user can't make any modifications to your server files.
Read-only	The desired user can only read/view your server files.
Full access	The desired user can make any modifications to your server files. <b>(Recommended for TRUSTED Staff &amp; Friends)</b>

For the Role, the details are below. Set it to any option you prefer.

Guest	Can see basic information about a server like online status and number of players
User	Can use chat, view available commands, and use certain cheat functionality is enabled by the server owner
Moderator	Can start servers, use the "admin say" command, see the server console, summon/kick/tp players, use the "give" command, and download backups.
Super Moderator	Can issue server commands, stop/restart the server and start backups.
Administrator	Has full control over all server functions such as managing players, editing configs, etc.
Co-Owner	Can assign FTP access to another user.
Owner	Can assign co-owner status to other users.

As soon as you click the option on the drop-down the changes are applied instantly.

## Step 8

Once you have added the user permissions. Ask the user to reload the page. Your new user should have access to your server now!

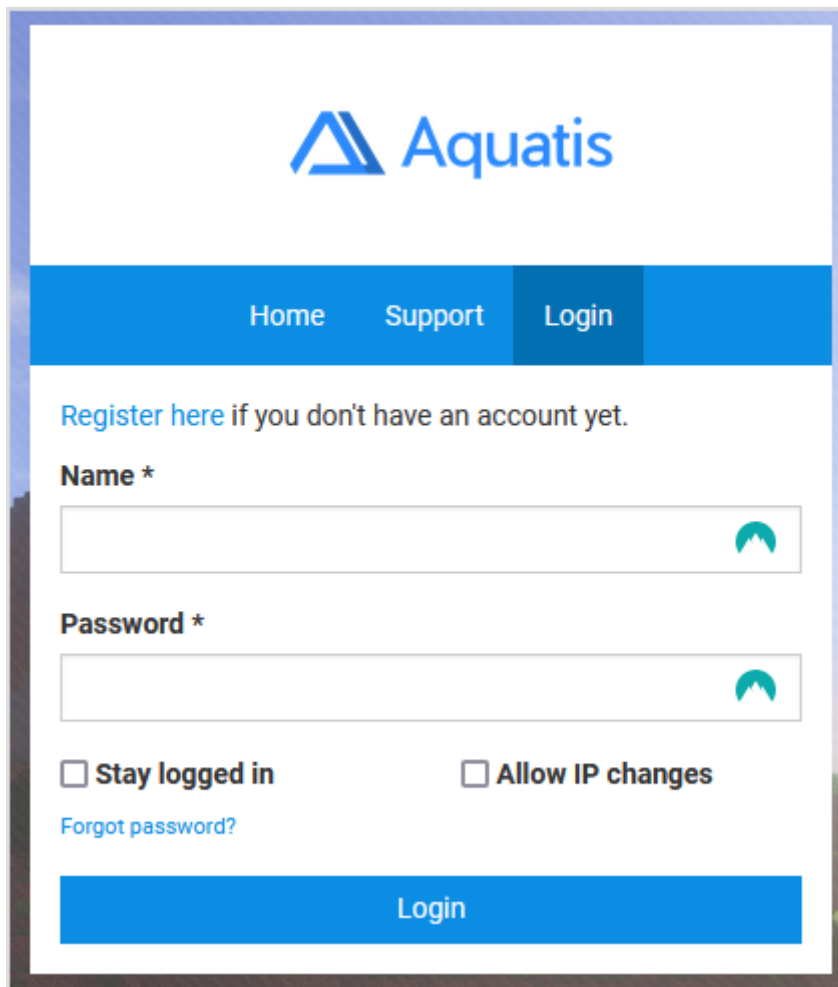
### User

## Step 1

**Navigate** to the [Multicraft](#) panel.

## Step 2

**Select** "Register here".



The screenshot shows the Aquatis website's login and registration interface. At the top, the Aquatis logo is displayed. Below the logo is a navigation bar with three links: "Home", "Support", and "Login". The "Login" link is highlighted. Below the navigation bar, there is a text prompt: "Register here if you don't have an account yet." followed by two input fields: "Name \*" and "Password \*". Each input field has a small green icon of a mountain range to its right. Below the input fields are two checkboxes: "Stay logged in" and "Allow IP changes". Below the checkboxes is a link: "Forgot password?". At the bottom of the form is a large blue button labeled "Login".

## Step 3

**Fill** out the information requested on the form. Then select **Register**.



[Home](#) [Support](#) [Login](#)

**Username \***

**Password \***

**Confirm Password \***

**Email \***

**Verification Code**



[Get a new code](#)

Please enter the letters as they are shown in the image above.

Letters are not case-sensitive.

[Register](#)

Let the account owner know that you finished all the steps! Simply close the page, you're done here!

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